



Department of  
Youth Services

## Message from DYS Director Harvey Reed

June 17, 2011

With over a 50% drop in the DYS population over the past three years, parole and central office staffing have been reduced, three facilities have closed, and the Ohio River Valley Juvenile Correctional Facility (ORVJCF) is slated to close in September 2011. Our highest priority continues to be meeting the needs of the youth in our care. A staffing analysis was conducted this spring to restructure staffing at the remaining facilities with the goal of creating:

- Operational efficiencies
- Standardization across facilities
- Cost-effectiveness

The decision to make staffing changes was not taken lightly. Employee suggestions for efficiency, collaboration with unions and approval from the state Office of Budget and Management assisted with realigning the facility tables of organization. Impacted positions are charted below.

Internal postings for new positions will be available for review at [www.careers.ohio.gov](http://www.careers.ohio.gov) as well as posted in personnel departments beginning June 20, 2011. Minimum qualifications and bargaining-unit seniority will be given consideration. All position changes will be effective September 10, 2011. Human resource staff and union leadership are available to help answer questions, and employees can also email questions to [questions@dys.ohio.gov](mailto:questions@dys.ohio.gov).

It was my desire to share this news with employees as soon as possible. These times are challenging, and I appreciate your continued dedication to the youth in our care. I will keep you informed as we progress through this period.

A handwritten signature in blue ink that reads "Harvey J. Reed".

Harvey J. Reed, Director  
Department of Youth Services

	<b>CURRENTLY VACANT POSITIONS BEING ABOLISHED</b>	<b>CURRENTLY FILLED POSITIONS BEING ABOLISHED</b>	<b>NEW POSITIONS BEING ADDED</b>	<b>NET JOB REDUCTION</b>
<b><u>CJCF</u></b>	1-Education Adm. 2 1-Account Clerk 2/ HR (PT) 1-Office Assistant 3/HR 1-General Activity Ther. 2 1-Storekeeper Supervisor 1-Psych/MR Nurse Crd. (PT) 1-Nurse 1 1-Physician Administrator 1-Youth Specialist 1 -Tcher 4 Spec Ed-Intervn 1 -Tcher 4 Career Tech/Grph 2 - Teacher 4 (Sub Teacher)- <i>TEMP</i>	1-Account Clerk 2/Fiscal 1-Food Service Supervisor 4-Cook 1 6-Food Service Workers 1-Grounds Keeper 3 1-Electrician 2 2-Labor Crew Leader	1-Account Clerk 3/Fiscal 10-Cook 2 4-Maint. Repair Wkr 3	14-positions  4-Exempt 4-OCSEA 2-1199 4-OEA
<b><u>CHJCF</u></b>	1-Education Adm. 2 1-Physician Administrator 1-Social Worker 2 1-Teacher 3 1-Teacher 3 SE/IS 1-Teacher 4 (Math) 3-Sub Teacher 2 <i>TEMP</i> 3-Sub Teacher 3 <i>TEMP</i>	1-HCM Analyst/Personnel 1-Account Clerk 2/Payroll 2-Account Clerk 2/Fiscal 1-Inventory Control Spec. 1-Food Service Supervisor 6-Cook 1 5-Food Service Workers 4-Maint. Repair Worker 2 1-Groundskeeper 2 1-Painter 1-Labor Crew Leader 1-Custodial Worker 7-General Activity Ther. 1 1-General Actvy Ther. 1 (PT) 2-Stores Clerk 1-Nurse 1 (PT) 1-Tcher 1 (Middle School) 1-Teacher 4 English 1-Teacher 4 PE/Health 1-Teacher 3 Lang Art	1-Account Clerk 3/Fiscal 10-Cook 2 6-Maint. Repair Wkr 3 7-General Activity Ther. 2 1- Storekeeper 2	27-positions  4-Exempt 8-OCSEA 2-1199 13-OEA
<b><u>IRJCF</u></b>	1-Education Adm. 2 1-Executive Secretary 1 4-General Activity Ther. 1 1-General Activity Ther. 1 PT 1-Physician Administrator 1-Teacher 3 Elem Educ 2-Teacher 4 Se/IS 1-Teacher 3 Auto Body 1-Sub Teacher 3 <i>TEMP</i>	1-HCM Analyst/Personnel 2-Account Clerk 2/Fiscal 7- Cook 1 5-Food Service Workers 5-Maint. Repair Wkr 2 1-Painter 1-Labor Crew Leaders 2-Custodial Worker 1-Stores Clerk 1-Teacher 3 English 1-Teacher 2 Math 1-Teacher 2 (Sub)	1-Account Clerk 3/Fiscal 11-Cook 2 9-Maint. Repair Wkr 3 6 - General Activity Ther. 2 1 - Storekeeper 2	13-positions  4-Exempt 1-OCSEA 0-1199 8-OEA

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<b><u>SJCF</u></b>	1-Corr. Inst. Deputy 1-Executive Secretary 1 1-HCM Associate/Personnel 1-Office Assistant 3 1-Act. Therapist Adm. 1-Physician Administrator 2-Social Worker 2 3-Adult Teacher Aide 3 1-Assistant Principal 1-Teacher 2 English 1-Teacher SE/IS 1-Teacher 2 Science 2-Teacher 2 YSEA 1-Teacher 3 YSEA 2-Sub Teacher 2 <i>TEMP</i> 1-Sub Teacher 3 <i>TEMP</i> 2-Sub Teacher 4 <i>TEMP</i>  1-CMF – Corr. Deputy Supt. 1-CMF – Nurse Supt.	1-HCM Analyst/Personnel 2-Account Clerk 2/Fiscal 8-Cook 1 12-Food Service Workers (4 PT) 4-Maint. Repair Wkr 2 1-Painter 1-Electrician 2-Labor Crew Leaders 1-Custodial Worker 1-Housekeeping Mgr 2 5-General Activity Ther. 1 1-Stores Clerk 1-Psych/MR Nurse 2-Licensed Practical Nurse 1-Education Adm. 1 1-Guidance Counselor 2 3-Office Assistants 1-Teacher 3 Physical Ed 1-Teacher Social Studies 1-Teacher 4 YSEA	1-Account Clerk 3/Fiscal 11-Cook 2 7-Maint. Repair Wkr 3 3-General Activity Ther. 2	53 -positions  11-Exempt 24-OCSEA 3-1199 15-OEA

**Additional New Positions**

<b>CJCF</b>	<b>CHJCF</b>	<b>IRJCF</b>	<b>SCJCF</b>
1-Adm. Asst. 3 (STG Coord) 1-Psych /MR Nurse 1-Guidance Counselor 1-Literary Coach(CJCF/SJCF) PT 1-CBI Coord. 1-Teacher Physical Science	1-Adm. Asst. 3 (STG Coord) 1-Inventory Cntrol Spec 2 1-Locksmith 1-CBI Coord. 1-Literary Coach (CH/IRJCF) PT	1-Adm. Asst. 3 (STG Coord) 1-Laundry Worker 1- Inventory Cntrol Spec 2 1-Psych/MR Nurse 1-Nurse 1 1-Psychologist 1-CBI Coord. 1-Literary Coach (CH/IRJCF) PT	1-Adm. Asst. 3 (STG Coord.) 23- Youth Specialist 1-Teacher Special Ed 1-Literary Coach (SJCF/ CJCF) PT 1-Teacher Math 1-Title One Aide 1-Teacher English