

Juvenile Sex Offender Treatment Program Certification Advisory Board

Minutes for November 19, 2014

Attendance: Dr. T. Dent, Allen Barr, Stephanie Weeks, Justin Burton, Beth Endres, Christine McAlpine,

Excused: Bridgette Ansberg, Detective Lynn Meeks, Dr. Bob Stinson

Guests: None

Staff: Karla Stallworth

Meeting called to order at 10:30 a.m. Quorum was established.

Board Meeting Minutes

Minutes from October were approved by all present members.

Action Agenda

The following agencies recertification applications were reviewed and approved.

- **Ohio Teaching** (Motion-1st: J.B., 2nd- T.D.)
- **Trumbull County Juvenile Court Adolescent Sex Offender Program** (Motion: 1st- C.M., 2nd- B.E.)

The following agencies were reviewed and determined to be **Incomplete**:

The Marsh Foundation- The board requests an updated table of organization. Upon submission of the updated TO on 11/24/2014 **The Marsh Foundation was deemed compliant and approved.**

The following agencies were reviewed and determined to be **Non-Compliant**:

Northern Ohio Juvenile Community Corrections Facility –Due to the length of time between the original recertification application date (9/20/2013) and incomplete/non-compliance status, the board voted to not recertify NOJCCF at this time. The agency can re-apply after November 19, 2015. (Motion: 1st-T.D., 2nd-J.B.)

Director Collins was notified via e-mail and certified mail.

NOTE* Several calls and e-mails have been exchanged between Director Collins, DYS Deputy Director of Courts and Community Service, Ryan Geis, DYS Community Corrections Facilities Bureau Chief, Chris Baker, Board Chair, Allen Barr, and myself regarding the board's decision. Since the board is open to the public, Director Collins plans to attend the January 2015 board meeting.

The Village Network

- The board is unclear if they are doing a comprehensive risk assessment that incorporates what the requirements of the OCAP.
- It appears the transition process does not occur prior to discharge.
- The table of organization will need modified to fit the standard format. (Motion: 1st-T.D., 2nd -J.B.)

The agency was contacted on 12/10/2014.

Lori Price-Hull

- Identify who completes and what type of assessment.
- Provide more detail on the transition process on the application narrative.
- Provide documentation of agency Sexual Contact Policy. (Motion: 1st-C.M., 2nd T.D.)

The agency was contacted on 12/10/2014.

Safely Home

- The board is requesting that Safely Home clarify when it is, or is not appropriate to use the Eraser assessment tool.
- The agency needs to state if and how often they conducting updated assessments
- Add credentials to the table of organization
- Complete page 5 on the OCAP. (Motion: 1st-B.E., 2nd -C.M.)

The agency was contacted on 12/10/2014.

The following agencies recertification packets were not reviewed or placed on hold:

Wayne County

- Request more information on medical records policy as it relates to confidentiality. (Motion: 1st-J.B., 2nd -T.D.)

The agency was contacted on 11/20/2014.

Child Guidance

Due to a conflict of interest among board members, there was not enough for a Quorum. Therefore, the board could not discuss or vote on Child Guidance's recertification status.

The agency was notified on 11/20/2014.

Discussion:

- The board recommends that DYS send an e-mail to all certified agencies reminding them of the need for ongoing and updating assessments. (Motion: 1st-T.D., 2nd -A.B.)

Follow-up:

This information was shared with DYS board representative, Dr. Bob Stinson. He agreed and will prepare a general letter to all agencies.

Dr. Stinson was also brought up to speed on the concern for quality assurance site visits to agencies as required in the OAC rules.

Dr. Stinson is planning to attend the January, 2015 meeting.

- The board suggests preparing a distribution list of all certified agencies. The purpose of the list is to keep agencies informed of upcoming sex offender trainings. Dr. Dent volunteered to work on as time permits.
- The board decided that if, upon review of a recertification packet further information is needed, the agency is to provide that information within 30 days of notification. Failure to provide such information could result in removing the agency's name from the sex offender treatment provider directory.
- Southeast, formerly Kidstep, 1445 South Fourth St. is no longer a provider. The board recommended reaching out to them to inquire why. Also, remove them from the public provider list.

Follow-up:

Kidstep was not listed on the most current list of providers. Therefore, no further action was required.

Public Request

Board Duties

Adjourn: 1:30PM

Next Meeting

10:30am-3:00pm

**January 21, 2015
Mid-Ohio Psychological Services
2238 S. Hamilton Rd, Suite 200
(614)751-0042**

Respectfully Submitted,

Karla Stallworth

Staff Support